

MAIDSWAY CHECKLIST

Customer Name: _____

Customer Inspection Completed: _____

Service Date/ Time: _____

Initial here if customer not home at time of completion: _____

BATHROOMS

- Clean, buff all mirrors and glass
- Polish towel racks, toilet, paper holder & fold toilet paper into triangle
- Clean & dry tub and tile
- Clean & dry shower door, track & glass
- Spot check cabinets, handles and sills
- Clean and dry sink counters & soap dish
- Spot check light switches & door knobs
- Clean inside & outside of toilet: Clean the base & the lids
- Empty garbage & replace bag
- Dust light fixtures
- Vacuum, mop and dry mop floor
- Dust blinds and windowsill
- Dust baseboards
- Dust doors
- Vacuum mats and rugs

KITCHEN

- Dust all lights, ceiling fans & blades
- Clean inside and outside of microwave
- Spot check all cabinets, handles & sills
- Clean & polish hood vent
- Clean stove burners: clean and polish stove top, front, & control panels
- Clean & dry sink counters & soap dish
- Spot check light switches & knobs
- Clean counters & backsplash
- Empty garbage and replace bag
- Dust blinds and windowsill
- Dust baseboards
- Dust doors
- Vacuum mats and rugs
- Vacuum mop and dry mop floors

COMMON AREAS

- Clean cobwebs. Dust shelves and pictures
- Dust ceiling fan & blades
- Clean & buff mirrors
- Dust furniture, lamps, lampshades & hanging lights
- Dust & tidy knickknacks, personal items
- Spot check light switches & door knobs
- Tidy area, fold blankets, arrange pillows etc.
- Empty garbage and replace bag
- Vacuum, Mop and Dry Mop
- Dust blinds and windowsill
- Dust baseboards
- Dust doors
- Vacuum mats and rugs

BEDROOMS

- Clean cobwebs. Dust shelves & pictures
- Dust ceiling fan and blades
- Clean & buff mirrors
- Dust furniture, lamp, lampshades and hanging lights
- Clean window sills, window frames
- Dust & tidy knickknacks, personal items
- Spot check light switches & door knobs
- Tidy area, fold blankets, arrange pillows etc
- Empty garbage & replace bag
- Make beds
- Dust blinds and windowsill
- Dust baseboards
- Dust doors
- Vacuum mats and rugs

DEEP CLEANING

- Doors
- Front Cabinets
- Light fixtures
- Under furniture and beds
- Wet wipe scrub baseboards

ADDITIONAL SERVICES

- Clean inside all cabinets (additional charges if full)
- Clean inside cupboard/pantries (additional charges if full)
- Clean inside all drawers (additional charge if full)
- Laundry **\$20** each load
- Windows inside with track **\$3**
- Clean porches: clean patio **\$25**
- Dishes **\$10** each load
- Heavy Buildup
- Oven **\$35** each
- Fridge **\$35** each
- Walls **\$25-50** (based on size)
- Baseboards Wet Wipe Scrub **\$20-50** (based on size)
- Green Clean **\$25**
- Inside Window **\$3** each
- Blinds Wet Wipe **\$5** each
- Pet Charge **\$10**

MOVE IN/ MOVE OUT CLEANING

- Inside Oven
- Inside Fridge
- Inside Windows
- Baseboards Wet Wipe Scrub
- Doors
- Inside Cabinets, Drawers, Pantry and Closet Space
- Wet wipe Blinds
- HWE Carpet Cleaning (extra charge)
- HWE Tile and grout (extra charge)

HEAVY BUILD UP

(notify office immediately)

- Based on size and condition

